



BOARD OF TRUSTEE MEETING MINUTES
April 23, 2019

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Leta Strauss; Board Chair. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Leta Strauss
Jerry Zumalt
Steve Didier
Jim May
Jane Carlson
Al Bolden

ABSENT

Gunther Williams- excused

CHIEF MEDICAL OFFICER

Matt Told, DO

GUEST

Lorie Palmer
Laura Smith
Barbara Essen

CHANGES TO THE AGENDA

Physician recruitment discussion
Community Needs Assessment discussion

CONFLICT OF INTEREST

No conflict of interest noted.

PUBLIC COMMENTS

There were no public comments.

PRESENTATION

Lisa Turner, Materials Manager gave a presentation on the Materials Management department and answered questions on supplies.

HOSPITAL EMPLOYEES

Abner King
Betty Watson
Lauren Wilson
Alex Frei
Dina Cervantes
Carri Forsman
Katy Eimers
Michelle Schaeffer
Dana Greig
Lisa Turner
Kristi Brooks



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GENERATIVE DISCUSSION

Value-Based Care Strategies- Leta proposed that the Leadership Team take the lead since they have the skills and knowledge and the Board will support their direction. Jim asked if there was an advantage to have a Board liaison. The Board agreed to hold off a decision until after the May 9 special Board meeting. Abner added that nearly all value-based care information would be discussed in existing Board committees. For example, the payment structure should be discussed in the Finance Committee, and quality measures associated with value-based care would be discussed in the Quality & Patient Safety Committee.

CONSENT AGENDA

Jane asked if there was a plan following the basement flood in the hospital, and for heating system upgrades. Abner said there was no damage in the basement and the water was taken care of quickly. There is no current plan to replace the heating system, just to repair it as needed because there are higher priority capital needs. All capital needs, including the heating system are assessed annually and incorporated into the budget by priority.

Michelle was asked to provide further details about the 2016 Community Needs Assessment findings as referred to in her written report. She and Dr. Told initially looked at the assessment as part of Patient Centered Medical Home (PCMH) readiness.

Abner reported on a physician who came for an interview after meeting Dr. Told at an educational conference. She is a third year resident and grew up in Idaho Falls.

ACTION: Al Bolden made a motion to approve the consent agenda. Jim May seconded the motion. All were in favor, motion carried.

QUALITY / PATIENT SAFETY STORY

Lauren discussed a patient compliant and the action that was taken.

COMMITTEE REPORTS

Ethics Committee- Jane reported Chris Hagenbuch has replaced Harold Gott as the Chaplain on the committee. The committee reviewed a request that included high costs for one patient in the community. That request led to Abner having a conversation with Kristi Brooks about having an emergency fund set up through the Foundation.

Foundation- there was no meeting in April. Abner added that submitted in the Board packet is information on the "Blue Jeans Ball" and he encouraged Board members to recruit community sponsors for the event.

Finance- The days cash on hand increased to 68.6 and AR days decreased to 47.6



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The Financial Commitment Authority Policy was presented for approval. Abner said the policy reflects our current financial position but can be adjusted at any time in the future should our financial position change significantly.

ACTION: Al Bolden made a motion to approve the Financial Commitment Authority Policy as presented. Steve Didier seconded the motion. All were in favor, motion carried.

APPROVAL OF ALL COMMITTEE REPORTS

ACTION: Jim May made a motion to approve all committee reports submitted. Jerry Zumalt seconded the motion. All were in favor, motion carried.

UNFINISHED BUSINESS

The Governance Committee submitted the revised Board Bylaws at last month's meeting for Board review and discussion with requested approval at today's meeting.

ACTION: Al Bolden made a motion to approve the revised Board Bylaws as presented. Jim May seconded the motion. All were in favor, motion carried.

NEW BUSINESS

CEO evaluation criteria- at the April 10th and 11th Board retreat the general consensus of the Board was to stay with the same evaluation form that was used this year but to revise areas where no longer applicable. Jerry added that making comments on the evaluation is very valuable for the CEO.

Board retreat report- good venue, Kristi was a good facilitator. A lot of topics were covered and some items were placed in a BIN to address at a later time. The Board made a decision at the retreat to have two retreats a year and one right after the election of the new Board members to start getting acquainted. There was a lot of discussion around having a "Syringa Story". Jim discussed the concept of having a story to tell on a regular basis that would communicate to the community issues the Board faces. Jerry suggested incorporating a story into Dana's plan for the 80th anniversary of the hospital. Also discussed was the idea of appointing two additional Board members, and to invite community members to sit on committees in preparation for Board elections. These are undeveloped but in discussion. The Board also spent time discussing their role in overseeing the Quality & Patient Safety Committee.



BOARD OF TRUSTEE MEETING MINUTES
April 23, 2019

Employee engagement survey results- Katy was pleased to report there were 110 responses out of 140 surveys sent. In the future she would like to see a comparison to other hospitals instead of compared across industry because she felt the scores would be higher. There was some question as to the accuracy of the verbatim comments. Katy discussed the action plan that will involve the managers.

AGENDA ITEMS FOR MAY MEETING

- Strategic Plan update- Abner
- CEO evaluation feedback
- Overview of the Idaho Statutes- Steve
- New Board member orientation discussion
- What can the Board do to support employee recognition

MEETING DEBRIEF

- Like having the generative discussion at the top
- Discussion on VBC and PCMH
- Board is future thinking
- Appreciate discussion on opportunities of improvement
- Like the work Michelle and Dr. Told did on evaluating the community needs assessment
- Appreciate positive attitudes for a productive meeting
- Participation of everyone
- Like the concept of the Syringa Story- communicating to the public
- Board members are very astute, Board should introduce themselves though
- The Board is a very captive audience
- Is a Board member because of community service
- Like how functionally relevant this Board is compared to past years
- Board engagement level
- Boards involvement in engagement, going to education
- Structural change in the agenda is helpful
- Appreciate the attitudes and enthusiasm and desire to be better

Areas of improvement- encourage public comments. Have the visitors introduce themselves and say something brief about themselves. Abner encouraged the Board to utilize the cover sheets and ask additional questions. Keep improving the cover sheets.

PARKING LOT ITEMS

- Develop Board policies one 1) decision making 2) difficult discussions
- Develop a resolution for Board policy for transparency and Just Culture
- Hospice coverage area



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EXECUTIVE SESSION

ACTION: Steve Didier made a motion to go into Executive Session per Idaho Code 74-206 (a) at 3:11pm for personnel. Jim May seconded the motion. All were in favor, motion carried.

Dr. Told presented two credentialing files for Board review / approval as recommended by the Medical Executive Committee;

Ronald Sigler; MD- reappointment to Courtesy Medical Staff
Pathologists Regional Laboratory- reappointment to Affiliate Consulting Organization

Jim May made a motion to go out of Executive Session at 3:18pm.

ACTION: Jerry Zumalt made a motion to approve Ronald Sigler; MD to Courtesy Medical Staff as presented and recommended by the Medical Executive Committee. Jane Carlson seconded the motion. All were in favor, motion carried.

ACTION: Al Bolden made a motion to approve Pathologists Regional Laboratory for reappointment to Affiliate Consulting Organization. Jerry Zumalt seconded the motion. All were in favor, motion carried.

ADJOURN

There being no further business, the regular meeting adjourned at 3:20pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday May 28, 2019 at 12:30pm at the Soltman Center.

TIME ALLOTMENT

Fiduciary: 131 minutes (82%)

Strategic: 0

Generative: 29 minutes (18%)