



BOARD OF TRUSTEE MEETING MINUTES
August 27, 2019

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Leta Strauss; Board Chair. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Leta Strauss
Jerry Zumalt
Jim May
Barbara Essen
Jane Carlson

ABSENT

Laura Smith
Gunther Williams

HOSPITAL EMPLOYEES

Abner King
Betty Watson
Lauren Wilson
Dina Cervantes
Carri Forsman
Michelle Schaeffer
Dana Greig
Katy Eimers
Alex Frei
Darla Whitley
Kristi Brooks

CHIEF MEDICAL OFFICER

Matt Told, DO

GUESTS

Jeremy Evans
Lorie Palmer

CHANGES TO THE AGENDA

No changes were made to the agenda.

CONFLICT OF INTEREST

No conflict of interest noted.

PUBLIC COMMENTS

No public comments



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DEPARTMENT PRESENTATION

Daryl Mullinix a representative from the Grangeville Highway District attended the meeting to request a letter of support from the Board for the proposed Grangeville Bike Path Project. No financial support is needed. The Highway District will manage, maintain and fund the project but felt it was important to get the support of the hospital.

ACTION: Jane Carlson made a motion to sign a letter of support to the Grangeville Highway District for the bike path project. Barbara Essen seconded the motion. All were in favor, motion carried.

The letter of support was signed by Board Chair Leta and given to Dina to mail.

Carri Forsman, Revenue Cycle Director gave a presentation on Revenue Cycle Management.

UNFINISHED BUSINESS

None

NEW BUSINESS

Town Hall meetings- Dana proposed Oct.17 at 6:00pm in Kooskia. She asked for suggestions on a location. The Kooskia Town Hall was recommended. Dana will move forward with plans.

Strategic Plan review- Abner is working defining and reporting the outstanding measurements. This is the final piece to complete the Vision / Traction Organization document (exercise led by Gunther at the July Board Retreat). Lauren is working on measurements for total patient harm. Abner and Lauren are working on creating a grid for patient satisfaction scores. Will continue reviewing the strategic plan at every Board meeting.

Kootenai Health (KH) update- Jeremy Evans, Kootenai Health Executive Vice President of hospital and regional operations was present for the meeting to discuss and answer questions on the recent development of KH entering into a letter of intent to transfer ownership of St. Mary's Hospital & Clinics and Clearwater Valley Hospital to KH. He discussed the proposed structure assuring that KH has every intention of continuing their partnership with Syringa and the move should allow all three facilities to work better together.

CONSENT AGENDA

Abner said in addition to his written report, plans are being arranged for several staff members to travel to Kootenai to meet with their care network team to learn more about value based care.



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Michelle reported there is a pre-launch meeting set up for Friday August 30 with Caravan Health. The meeting is to review the structure to the welcome call and what key stakeholders need to be included.

ACTION: Jim May made a motion to approve the consent agenda. Barbara Essen seconded the motion. All were in favor, motion carried.

QUALITY / PATIENT SAFETY

Lauren discussed call she had with a disgruntled patient that ended positively.

Abner read a letter mailed to him from a patient talking about the great care they received from their physician.

COMMITTEE REPORTS

Medical Staff- Dr. Told reported from the Aug 13 Medical Staff meeting the following;

- Dr. Denise Haivas, Nephrologist from Tri-State Hospital attended the meeting to introduce herself and to discuss services she could provide.
- Maja Ledgerwood discussed services she could provide for behavioral health and social services.
- Discussed Caravan Health / ACO.
- Dr. Told reviewed the EMTALA screening process by the physician for non-emergent visits.
- Discussed narcotic use /prescribing and the process for checking the national data base before prescribing. One of the challenges is with VA patients because the VA is exempt from the rule in reporting to the data base. Dr. Told said the Medical Staff has agreed the best course of action is to create a standard policy to follow.
- Unanimous vote by the physicians to propose to a retired physician pay to conduct all peer reviews.
- Discussed the recent news release about Kootenai taking ownership of SMH and CVH. The Medical Staff is cautiously optimistic this will benefit all three facilities.

Ethics Committee- Jane reported Maja Ledgerwood presented a mental health directive triggered by a previous case study.

Governance- the minutes of the August 8 meeting were included in the packet. Jerry reported the contents of the new Board member orientation was discussed and agreed upon. The committee discussed the concept of community members serving on Board committees. This has already begun on the Finance Committee. Regarding Board Decision Making, Leta offered to bring a draft to the Sept. 12 Governance meeting.

Quality & Patient Safety- Jim explained changes in reporting data at the meetings. He said concentration will be on four exceptional areas and four areas of improvements to find the commonalities. Lauren will work on creating a large dashboard that will be reviewed at the QAPI (Quality Assurance Performance Improvement) meetings in preparation for the Q & PS Committee meetings.



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Finance- Betty reported the Finance Committee met Aug 6 to review the FY20 Budget and then it was presented to the entire Board on August 8 at a special Board meeting. The following resolutions (1-4) were submitted for Board approval;

ACTION: Jerry Zumalt made a motion to approve Resolution 1: FY20 Budget as presented. Jim May seconded the motion. All were in favor, motion carried.

ACTION: Jerry Zumalt made a motion to approve Resolution 2: Section 6-927 FY20 Tax Levy for comprehensive liability insurance in the amount of \$51,000 as presented. Jim May seconded the motion. All were in favor, motion carried.

ACTION: Jerry Zumalt made a motion to approve Resolution 3: Section 39-1333 FY20 Tax Levy for operation, maintenance and upkeep of the works and equipment of the district in the amount of \$222,731 as presented. Jim May seconded the motion. All were in favor, motion carried.

ACTION: Jerry Zumalt made a motion to approve Resolution 4: Section 39-1334 FY20 Tax Levy for the purpose of purchase of necessary equipment and building improvements in the amount of \$209,500 as presented. Jim May seconded the motion. All were in favor, motion carried.

Betty reported the results of the interim cost report were received and a payable of \$295,000 will be due to Medicare. However, the FY16 settlement from Medicaid is a payable of \$137,000 that should be received in September. No update yet on the appeal for the final settlement decision regarding ER physician and CRNA call reimbursement.

APPROVAL OF ALL COMMITTEE REPORTS

ACTION: Barbara Essen made a motion to approve all committee reports submitted. Jane Carlson seconded the motion. All were in favor, motion carried.

Jerry requested to have the financials of what SHC pays Kootenai on a monthly basis. Jeremy and Abner will work on providing a quarterly report.

A guest editorial on value based care prepared by Laura and Jim will be in the newspaper tomorrow.



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AGENDA ITEMS FOR SEPTEMBER MEETING

- VA clinic volumes
- Town Hall meeting finalization
- Joint Board meeting- finalize date and details
- Strategic Plan review (ongoing monthly)

MEETING DEBRIEF

A meeting evaluation form was included in the packet. Leta asked that the Board complete it and hand it in to Dina.

EXECUTIVE SESSION

ACTION: Jerry Zumalt made a motion to go into Executive Session per Idaho Code 74-206 (c) for potential property purchase and (a) and (j) for personnel at 3:30pm.

Dr. Told presented one credentialing file for Board review / approval as recommended by the Medical Executive Committee;

Mike Berg; CRNA- reappointment to Allied Health Staff

Discussed a potential property purchase.

Discussed a personnel matter.

Jerry Zumalt made a motion to go out of Executive Session at 4:20pm. All were in favor. Motion carried.

ACTION: Jim May made a motion to approve Mike Berg; CRNA for reappointment to Allied Health Staff as presented and recommended by the Medical Executive Committee.



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ADJOURN

There being no further business, the regular meeting adjourned at 4:21pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday September 24, 2019 at 12:30pm at the Soltman Center.

TIME ALLOTMENT

Fiduciary: 155 Minutes (55%)

Strategic: 65 Minutes (23%)

Generative: 60 Minutes

Gunther Williams; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer