



**BOARD OF TRUSTEE MEETING MINUTES
June 25, 2019**

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Leta Strauss; Board Chair. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Leta Strauss
Gunther Williams
Jim May
Barbara Essen
Laura Smith

ABSENT

Jerry Zumalt- excused
Jane Carlson- excused

CHIEF MEDICAL OFFICER

Matt Told, DO

HOSPITAL EMPLOYEES

Abner King
Bill Spencer
Lauren Wilson
Michelle Schaeffer
Carri Forsman
Monte Beardin
Betty Watson
Darla Whitley
Katy Eimers
Dana Greig
Alex Frei

CHANGES TO THE AGENDA

None

CONFLICT OF INTEREST

No conflict of interest noted.

PUBLIC COMMENTS

There were no public comments.

DEPARTMENT PRESENTATION

Monte Beardin; PT gave a presentation on Therapy Services. Speech and Occupational Therapy services are provided through a contract with St. Josephs Regional Medical Center.

GENERATIVE DISCUSSION

Jim will assume responsibility for leading Board education ongoing. He will prepare a draft of educational topics to be reviewed and discussed at the July Board Retreat.



**BOARD OF TRUSTEE MEETING MINUTES
June 25, 2019**

Abner reported on the Western Flex Conference he attended in Arizona. He discussed the Pennsylvania Rural Health model for a global payment system. He said this project was put together focusing on rural health care and the value of hospitals in a rural area, while facing challenges with revenue and staffing pressures.

CONSENT AGENDA

Upcoming events- this Thursday is the Mid-Year meeting in McCall. Friday June 28 starting at 5:30pm at the Elks is the Blue Jean Ball with proceeds going towards the purchase of the new ambulance. Board Retreat July 10 and July 11 at St. Gertrude's Monastery. And, the Fire Cracker Fun Run on July 4.

ACTION: Jim May made a motion to approve the consent agenda. Gunther Williams seconded the motion. All were in favor, motion carried.

QUALITY / PATIENT SAFETY STORY

Lauren discussed the value of care management. She explained how a patient with complex medical issues was helped when the team got together to form an action plan.

COMMITTEE REPORTS

Medical Staff- Dr. Told reported there have been ongoing discussions at the Medical Staff meetings regarding value-based care and the providers are committed to doing what they need to do. At that meeting, Dr. Griffis gave a report on the Opioid Coalition. Dr. Told and Abner participated on call regarding behavioral health services. They were able to line up an onsite meeting at SHC to assist the providers on de-escalation. Reported Measles in Latah County where from a family that traveled outside of the county.

Compliance- minutes of the June 3 meeting were included in the packet. Lauren reported the only compliance issue she is looking at currently is the dollar amount spent on OB gifts. The amount has to be less than \$75 dollars per year so it doesn't appear that SHC is bribing patients to deliver at SHC.

Foundation- no report.

Governance- minutes of the June 13 meeting were included in the packet. Abner said the key thing discussed in the meeting was new Board member orientation. Gunther mentioned the committee would like feedback on the bullet points of the orientation program suggestions. Abner discussed the change in the Press Ganey report for clinic patient satisfaction regarding adjusted data reporting rather than raw data. The Governance Committee agreed with the change and recommends that the change be reflected in the CEO evaluation criteria.



**BOARD OF TRUSTEE MEETING MINUTES
June 25, 2019**

Finance- Gunther reported May was a positive month but not as much as planned. Days cash on hand went up to 71 days and is above our covenant for our loan with Zions Bank. AR days down to 43.9. Gunther said the only thing of concern noted is the increase in Medicaid and Medicare percentages and the decrease in commercial payors. Betty reported on the tentative settlement for FY17. She said the potential adjustments are in the hands of the auditors. They are waiting on direction from CMS. Betty was asked to explain the reason for the increase in bad debt.

APPROVAL OF ALL COMMITTEE REPORTS

ACTION: Gunther Williams made a motion to approve all committee reports submitted including the Governance Committee's recommendation to change the metric regarding the clinic satisfaction goals. Barbara Essen seconded the motion. All were in favor, motion carried.

UNFINISHED BUSINESS

Board Retreat details- July 10th 12:00-5:00, July 11th 8:00-12:30. The final agenda will be emailed out to the Board.

NEW BUSINESS

Report on Missoula Trustee Symposium- Laura shared what she learned. She felt it was a great workshop. Barbara liked the interaction with all the Board members. She enjoyed the table topics. She felt however it could have been organized a bit better and there should have also been a way to branch out and not just stay in our own groups. Leta liked the session on the Art of Health and Healing.

Board Confidentiality Policy- submitted for annual Board review and approval.

Conflict of Interest Policy- submitted for annual Board review and approval.

Credentialing Policy- submitted for annual Board review and approval.

ACTION: Gunther Williams made a motion to approve the Board Confidentiality Policy, the Conflict of Interest Policy and the Credentialing Policy as presented. Jim May seconded the motion. All were in favor, motion carried.



**BOARD OF TRUSTEE MEETING MINUTES
June 25, 2019**

Determine date / time for future Board meetings- all agreed to continue on the current schedule. Jim commented in order to be transparent the Board may want to consider holding a few minutes in the evening so that community members could attend. Leta noted that she hasn't been contacted by anyone in the community requesting to have the meeting at another time but that she is open to doing what is best for the community. It was suggested to hold more town hall meetings and to have the agenda for those meetings out several months in advance and to be well advertised. Areas to include, Kooskia, Riggins and White Bird. Discussed ideas to reach out to people at their business or hang out. Laura offered to include this topic in an upcoming guest editorial she will write.

Resolution of surplus property. The resolution and list of surplus items was included in the Board packet.

ACTION: Barbara Essen made a motion to approve the resolution of surplus property as presented. Jim May seconded the motion. All were in favor, motion carried.

AGENDA ITEMS FOR JULY MEETING

- Board Retreat follow up
- Report on McCall IHA meeting
- New Board member orientation July 23 from 11:30-12:30
- June Ethics Committee report

Jim is proposing to hold off a couple of months of Board education to restructure the program.

EXECUTIVE SESSION

ACTION: Gunther Williams made a motion to go into Executive Session per Idaho Code 74-206 (a) at 3:31pm for personnel. Jim May seconded the motion. All were in favor, motion carried.

Dr. Told presented three credentialing files for Board review / approval as recommended by the Medical Executive Committee;

Kelby Wilson; MD- appointment to Provisional Active Medical Staff

Tyler Harrington; DDS- reappointment to Courtesy Medical Staff

Julian Kent Powers; MD- advance to Courtesy Medical Staff



**BOARD OF TRUSTEE MEETING MINUTES
June 25, 2019**

Gunther Williams made a motion to go out of Executive Session at 3:41pm. Laura Smith seconded. All were in favor. Motion carried.

ACTION: Gunther Williams made a motion to approve Kelby Wilson; MD for Provisional Active Medical Staff privilege as presented and recommended by the Medical Executive Committee. Jim May seconded the motion. All were in favor, motion carried.

ACTION: Barbara Essen made a motion to approve Tyler Harrington; DDS for reappointment to Courtesy Medical Staff, and Julian Kent Powers; MD for advancement to Courtesy Medical Staff as presented and recommended by the Medical Executive Committee. Jim May seconded the motion. All were in favor, motion carried.

ADJOURN

There being no further business, the regular meeting adjourned at 3:49pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday July 23, 2019 at 12:30pm at the Soltman Center.

TIME ALLOTMENT

Fiduciary: 124 minutes (47%)

Strategic: 78 minutes (29%)

Generative: 63 minutes (24%)

Gunther Williams; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer