



BOARD OF TRUSTEE MEETING MINUTES
March 26, 2019

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Leta Strauss; Board Chair. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Leta Strauss
Jerry Zumalt
Gunther Williams
Steve Didier
Jim May
Jane Carlson
Al Bolden

HOSPITAL EMPLOYEES

Abner King
Dina Cervantes
Betty Watson
Lauren Wilson
Darla Whitley
Katy Eimers
Bill Spencer
Carri Forsman
Cindy Higgins
Dana Greig
Michelle Schaeffer
Kristi Brooks

CHIEF MEDICAL OFFICER

Matt Told, DO

GUEST

Barbara Essen
Lorie Palmer

CHANGES TO THE AGENDA

The agenda was amended to present an item to be considered surplus.

CONFLICT OF INTEREST

No conflict of interest noted.

PUBLIC COMMENTS

There were no public comments.

PRESENTATION

Cindy Higgins, Hospice Manager gave a presentation on the Hospice program. Discussion ensued on the service area of 45 minutes, and whether or not coverage should extend to the entire hospital district.



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GENERATIVE DISCUSSION

Value-Based Care Strategies- Leta led discussion on the top priorities identified by a task force of the Leadership Team. The task force identified the Value- Based Care contract with BCI and the Clearwater Provider Network (CPN) consisting of St. Joe's (SJRMC) and Valley Medical Center (VMC) a top priority. Abner gave an update on the Blue Cross of Idaho (BCI) proposal is on hold currently until CPN is ready to bring us on in 2020. Abner reached out to the CEO of VMC asking if we could get training and assistance with policies and procedures so we can be better prepared to be successful with the value-based payment model. VMC has agreed to this and discussions will continue in April. The Board discussed what makes SHC attractive for a partnership, and felt a community needs assessment was in order. The second area the Leadership Team task force identified as a priority was reducing re-admissions. Lauren discussed what measures have been put into place.

CONSENT AGENDA

ACTION: Gunther Williams made a motion to approve the consent agenda. Al Bolden seconded the motion. All were in favor, motion carried.

QUALITY / PATIENT SAFETY STORY

Lauren presented a patient safety story related to physical therapy.

COMMITTEE REPORTS

Compliance Committee- minutes of the meeting were included in the packet. Leta asked about the 340 B audits. Lauren said ten percent of random patients that used the 340 B discount are audited monthly.

Governance Committee- revised Board Bylaws were presented for review with discussion around proposed revisions. Jerry said the committee is not asking for adoption today but is recommending approval at the April Board meeting. It was suggested to have easy reference of the Idaho Statues available to new Board members. Steve was willing to prepare a draft document referencing the Idaho Statues as suggested.

Quality & Patient Safety Committee Charter was presented for approval. This committee was formally known as the Performance Improvement Committee. Jane requested we amend the term "Board Chairman" to "Board Chair".

ACTION: Gunther Williams made a motion to approve the Quality & Patient Safety Committee Charter as amended. Jim May seconded the motion. All were in favor, motion carried.



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Foundation- Kristi gave a report from the March 20 meeting. At that meeting, Carlan Wilson, CRNA demonstrated the vein visualizer, and Shane Henry spoke about the new pharmacy hood. Kristi said the “Blue Jean Ball” will be June 28 at the Elks Lodge and the Foundation agreed to use proceeds to fund the balance of the new ambulance after the grant. Bill communicated that the grant award appears to be favorable.

Finance Committee- Gunther reported from the March 22 meeting.

APPROVAL OF ALL COMMITTEE REPORTS

ACTION: Steve Didier made a motion to approve all committee reports submitted. Jim May seconded the motion. All were in favor, motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

The Disruptive Med Staff Policy was presented for annual review and approval.

ACTION: Al Bolden made a motion to approve the Disruptive Med Staff Policy as presented. Jane Carlson seconded the motion. All were in favor, motion carried.

Board Retreat- confirmed dates of April 10th from 1:00pm-4:00pm, and April 11th from 8:00am-12:00pm. Dina will send out an amended agenda.

New Board member orientation- Discussed Board education and the upcoming symposium in Missoula. If newly elected Board members aren't able to attend they will be able to get some of the same information at the Sun Valley IHA convention in October. It was agreed there needs to be an active mentoring program in place. It was also suggested to have an attorney specializing in the Idaho statutes do a presentation for the new Board members.

C- arm imaging table- Abner reported there is an unused imaging table that went with the c-arm that is no longer being used and there is a buyer interested in purchasing the table. He added that he doesn't anticipate getting another c-arm in the foreseeable future and recommended that the equipment be deemed surplus.

ACTION: Al Bolden made a motion to declare the c-arm imaging table as surplus equipment. Steve Didier seconded the motion. All were in favor, motion carried.



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MEETING DEBRIEF

- Went over time on a couple of topics.
- Getting better at dialogue
- Ten minutes for the department presentations isn't enough time to allow for questions
- Important to have a sense of humor
- Having the generative discussion at the top of the meeting is helpful

AGENDA ITEMS FOR APRIL MEETING

- Governance Committee- approve revised Board Bylaws
- CEO evaluation criteria
- Board Retreat report
- Employee engagement survey results
- Finance Committee- Financial Commitment Authority Policy

PARKING LOT ITEMS

- Develop Board policies one 1) decision making 2) difficult discussions
- Develop a resolution for Board policy for transparency and Just Culture
- Hospice coverage area

ADJOURN

There being no further business, the regular meeting adjourned at 3:09pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday April 23, 2019 at 12:30pm at the Soltman Center.

TIME ALLOTMENT

Fiduciary: 75 minutes (50%)
Strategic: 0
Generative: 75 minutes (50%)

Gunther Williams; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer