



**BOARD OF TRUSTEE MEETING MINUTES
March 27, 2018**

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Al Bolden; Chairman. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Al Bolden
Steve Didier
Jerry Zumalt
Jim May
Leta Strauss
Jane Carlson

HOSPITAL EMPLOYEES

Abner King
Betty Watson
Dina Cervantes
Katy Eimers
Dana Greig
Carri Forsman
Cindy Daly
Michelle Schaeffer

ABSENT

Gunther Williams- excused

CHIEF MEDICAL OFFICER

Matt Told, DO

GUEST

Jeremy Evans

PUBLIC COMMENTS

None

APPROVAL OF BOARD MINUTES

Minutes of February 27, 2018 Syringa Hospital & Clinics Board of Trustees regular meeting were submitted for approval.

ACTION: Steve Didier made a motion to approve the February 27, 2018 Syringa Hospital & Clinics Board of Trustees regular meeting minutes as presented. Jane Carlson seconded the motion. All were in favor, motion carried.

GENERAL DISCUSSION ITEMS

1. Board training discussion



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UNFINISHED BUSINESS

Strategic Plan review- Abner updated the Board on the goals of the strategic plan with a power point presentation.

EMS awareness task force- Jane distributed an activity report from the EMT task force. She discussed the research that has been done by the committee to date. Jane attended the EMT Spring Fling and got a list of all EMT's throughout Idaho County in order to get a clear picture of how many there are per community. She discussed information she received on doing an ambulance district. There will be a town hall meeting June 11 for all EMT's to discuss issues and possible solutions. Jane asked for approval of the Board to send out letters to all EMT volunteers in the hospital district to get input on recruitment of new EMT's and other challenges they face in order to be prepared for the meeting. All were in favor of Jane sending the letters to collect the information.

NEW BUSINESS

Kootenai Health overview / update- Jeremy Evans distributed a fact sheet about Kootenai Health (KH). He gave a brief background on KH and described the master facility plan. Jeremy reviewed a list of items Kootenai has assisted SHC in and discussed plans moving forward.

FY2018 Organizational goals- Abner gave a power point presentation explain the goal setting process and scoring methodology. A smaller group of the Leadership Team was formed and goals were put into pillars.

ADMINISTRATIVE REPORTS AND QUESTIONS

Chief Financial Officer- Betty reported the FY17 Medicare cost report settlement of \$412,285 was received this month and a notice from Medicaid containing the FY15 cost report settlement receivable of \$141,078. Also, notice of the FY17 Medicaid cost report of a \$129,000 receivable.

Chief Nursing Officer- Cindy Daly attended the meeting in Alex's place and spoke about the hospital's chaplaincy program.

Chief Executive Officer- Abner reported he attended the SMH "Mardi Gras" fundraising event last Saturday paid for by Kootenai Health.

MEDICAL STAFF REPORT

Dr. Told discussed a narcotic report sent to the physicians that led him to follow up with the Board of Medicine.

Dr. Told will be conducting mid-level reviews.

Dr. Told discussed physician recruitment and the status of ER call coverage.



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COMMITTEE REPORTS

Finance- Leta said the committee discussed how the budget is calculated. Abner explained the program that is used only does a flat line budget but the plan is to look at other systems.

Quality- Steve committee that Lauren spent time with KH's Compliance Officer and brought back quite a bit of information.

Ethic's- Jane said the committee held another case study.

APPROVAL OF ALL REPORTS

ACTION: Leta Strauss made a motion to approve all reports submitted. Jane Carlson seconded the motion. All were in favor, motion carried.

GENERAL DISUSSION

Steve noted in a few months the Trustee magazine will be going digital and asked Dina to confirm the Board of Trustees are all subscribers.

AGENDA FOR APRIL 24, 2018 MEETING

Fundraising
Board education discussion
Governance

MEETING DEBRIEF

Leta felt the meeting went well and noted the Board was able to get through the entire agenda. Steve said there was very good dialogue.

EXECUTIVE SESSION

ACTION: Steve Didier made a motion to go into Executive Session per Idaho Code 74-206 (a) for personnel at 2:56pm.

A motion was made to go out of Executive Session at 3:45pm.

ACTION: Steve Didier made a motion to approve Provider A employee offer. Leta Strauss seconded the motion. All were in favor, motion carried.



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Dr. Told reported Derek Wynn, PA-C and Nathan Winder, PA-C is recommended for reappointment as recommended by the Medical Executive Committee.

ACTION: Jim May made a motion to approve the reappointments of Derek Wynn, PA-C and Nathan Winder, PA-C to Allied Health Staff as presented in Executive Session. Leta Strauss seconded the motion. All were in favor, motion carried.

There being no further business, the regular meeting adjourned at 3:50pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday April 24, 2018 at 12:30pm at the Soltman Center.

Leta Strauss; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer