



**BOARD OF TRUSTEE MEETING MINUTES
May 22, 2018**

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Al Bolden; Chairman. It was noted that a quorum was present and that due notice had been sent. Other members in attendance:

BOARD MEMBERS

Al Bolden
Steve Didier
Gunther Williams
Jim May
Leta Strauss
Jane Carlson
Jerry Zumalt

HOSPITAL EMPLOYEES

Abner King
Dina Cervantes
Betty Watson
Darla Whitley
Lauren Wilson
Katy Eimers
Dana Greig
Alex Frei
Kristi Brooks
Bill Spencer
Carri Forsman
Michelle Schaeffer
Tom Overly

CHIEF MEDICAL OFFICER

Matt Told, DO

GUEST

Chad Jungert
Barbara Essen
Lorie Palmer

CONFLICT OF INTEREST

No conflict of interest noted.

PUBLIC COMMENTS

No comments

PRESENTATION

Darla Whitley, Director of Health Information Technology (HIT) gave a presentation on the HIT department.

APPROVAL OF BOARD MINUTES

Minutes of April 24, 2018 Syringa Hospital & Clinics Board of Trustees regular meeting were submitted for approval.

ACTION: Gunther Williams made a motion to approve the April 24, 2018 Syringa Hospital & Clinics Board of Trustees regular meeting minutes as presented. Leta Strauss seconded the motion. All were in favor, motion carried.



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GENERAL DISCUSSION ITEMS

None

UNFINISHED BUSINESS

Committee alignment- tabled discussion until the Board retreat.

Governance Committee discussion- tabled discussion until the Board retreat.

NEW BUSINESS

Board retreat- a draft agenda prepared by Leta was distributed for discussion. More details about the retreat to be discussed at the June Board meeting.

Board education plan- tabled.

Elk City Clinic- Abner reported SHC has a potential opportunity to provide clinic services one day a month. An analysis showing expenses and reimbursement was distributed to the Board. Abner said there are approximately 100 patients that SHC serves in the PCC clinic that live in Elk City and this would fit into the hospitals mission.

ADMINISTRATIVE REPORTS AND QUESTIONS

Chief Nursing Officer- nothing to add to the written report.

CR/ Marketing Committee-

Dana reported pre-school tours were held this morning. This was good timing with national EMS week.

The next edition of "Health Matters" will be out in the paper tomorrow.

Director of Facilities- discussed the success of the recent MCI drill. Alex explained the "call em all" notification system sent to SHC staff. Thirty seven employees responded to the call/text.

Director of Clinic Operations- Michelle reported newly hired PA for the VA Clinic withdrew his decision to come.

The VA Clinic had an unannounced site survey this morning with no deficiencies.

Revenue Cycle Director- low AR days of 44.7 were highlighted.



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Chief Financial Officer- Betty reported April's net operating loss was primarily due to lower inpatient census. A new financial statement showing data for the seven months ending April 30, 2018 was distributed to the Board.

Chief Executive Officer-

Abner announced he would be out on vacation June 14-24 but will be available by cell phone except during travel periods.

MEDICAL STAFF REPORT

Dr. Told reported the physicians have been reviewing narcotic usage after each monthly Medical Staff meeting.

Working on scheduling for the summer after Dr. Johnson leaves and potential recruitment.

Dr. Jones provided ER call last weekend and did well. Abner confirmed Dr. Jones is strictly covering the ER on a locum's basis and not seeing patients in the clinic.

Steve recognized Tom Overly who will be retiring the end of the month.

Conflict of Interest Statement

Lauren presented the policy for review / approval with no changes. It also requires annual Board signatures.

Confidentiality Statement

Lauren presented the policy for review / approval with no changes. It also requires annual Board signatures.

The Board signed both statements and handed them in to Dina.

EMTALA Policy

ACTION: Steve Didier made a motion to approve the EMTALA Policy as presented. Jerry Zumalt seconded the motion. All were in favor, motion carried.

COMMITTEE REPORTS

Ethics- Jane reported Cindy did a presentation on the Idaho POST. Dr. Dardis led a case study.



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Performance Improvement- Steve said there were a number of project completions that were brought to the committee for approval to remove. Lauren explained a dashboard she included in the Board packet. Her goal is to submit this dashboard monthly for a year.

Foundation- Jim gave kudos to the SHC Foundation and to Kristi Brooks.

Finance- Leta said Abner and Betty are doing a good job of providing new tools and informative information.

APPROVAL OF ALL REPORTS

ACTION: Jim May made a motion to approve all reports submitted. Gunther Williams seconded the motion. All were in favor, motion carried.

GENERAL DISCUSSION

Leta has been researching information on the 340 B program and has found a lot of data suggesting the Board should pay close attention to potential risks in the future. Jim commented he has been promoting the program for all the benefits it provides, Al agreed. Dana commented that there was an ad about the 340 B program in the Clearwater Progress this month.

AGENDA FOR JUNE 26 , 2018 MEETING

1. Board retreat preparation
2. Omaha Trustee Symposium report
3. EMS Town Hall report
4. McCall mid-year meeting report-

ADJOURN

There being no further business, the regular meeting adjourned at 1:52pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday June 26, 2018 at 12:30pm at the Soltman Center.

Leta Strauss; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer