



BOARD OF TRUSTEE MEETING MINUTES
May 23, 2017

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Al Bolden; Chairman. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Al Bolden
Steve Didier
Twila Hornbeck
Paula Calcaterra
Jo Hardy
Gunther Williams

HOSPITAL EMPLOYEES

Betty Watson
Dina Cervantes
Lauren Wilson
Michelle Schaeffer
Dana Greig
Dr. Danny Griffis

ABSENT

Ted Sellitti

CHIEF MEDICAL OFFICER

Matt Told, DO

GUESTS

Leta Strauss
Jim May
Jane Carlson
Jerry Zumalt
Lorie Palmer

Al asked the current Board and Sr. staff to introduce themselves to the newly elected Board members attending the meeting.

PUBLIC COMMENTS

Jim May commended the Board on the affiliation with Kootenai Health.

APPROVAL OF BOARD MINUTES

Minutes of the April 25, 2017 Syringa Hospital & Clinics Board of Trustees regular meeting were submitted for approval.

ACTION: Steve Didier made a motion to approve the April 25, 2017 Syringa Hospital & Clinics Board of Trustees regular meeting minutes as corrected. Jo Hardy seconded the motion. Six were in favor, motion carried.



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Al asked the current Board to speak about the process / status of the KH affiliation so the newly elected Board members had some background knowledge before being asked for verbal consent to give KH the go ahead to prepare bullet points for the Board to review and make edits prior to drafting a management agreement. All newly elected Board members were in favor. Dr. Griffis discussed the benefits of an affiliation and management agreement with KH.

GENERAL DISCUSSION ITEMS

None

ADMINISTRATIVE REPORTS AND QUESTIONS

Director of Quality- Lauren reported the PI Committee recommended creating a task force to work on an improved process for getting information to providers.

A list of Board approved policies as advised by Kim Stanger will be provided to the Board.

Lauren was asked to explain the antimicrobial stewardship program. She said a goal is to look at community acquired pneumonia.

Director of Clinic Operations- Michelle discussed the next phase of the clinic expansion with patients entering the new corridor and using the new waiting area beginning the first of June. The new phone system will also be in place.

Director of Human Resources- correction to the Sr. Admin Board Report, the next edition of Health Matters will be out June 7th.

Dana discussed the Health Fair and what led to the event being moved to October in conjunction with the Octoberfest activities.

Twila expressed appreciation to the EMS staff in recognition of Emergency Responders month.

Interim CEO / CFO report- Betty has begun working with managers on their capital budget items.

Betty clarified that the reason for the higher expense and decrease in the net income on the Foundation report was due to purchasing the Thrift Shop building.

Gunther was pleased to see the scout physicals were offered for free with donations accepted when others charge.



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MEDICAL STAFF REPORT

Dr. Told reported the Medical Executive Committee met on May 10th and reviewed the credentialing files for Dan Schmidt; MD for reappointment to Courtesy Medical Staff and Jill Lane; OD reappointment to Courtesy Medical Staff. The credentialing files were submitted for Board approval as recommended by the SHC Medical Executive Committee.

ACTION: Twila Hornbeck made a motion to approve the credentialing files as presented and recommended by the SHC Medical Executive Committee. Steve Didier seconded the motion. Six were in favor, motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

Election results and required action- Al said a special Board meeting has been set up for June 14th from 9:00am – 11:00am in the Soltman Center to swear in newly elected Board members except for Gunther Williams who will be out of town and sworn in at the June 27th Board meeting. This couldn't be done today because the County Commissioners were meeting this morning to canvas the votes and validate the election results. Steve discussed Board education expectations.

Admitting privileges in hospital update Idaho law- this is regarding midlevel's admitting inpatients to the hospital. Betty spoke about the change in the amended law effective July 1.

2017 CALENDAR

Special Board meeting- June 14th from 9:00am-11:00am in the Soltman Center
Board meeting- June 27th at 12:30pm in the Soltman Center
Ethics Committee- July 13th from 12:00pm-1:00pm in the Soltman Center
CR / Marketing Committee- July 18 from 10:30am-12:00pm in the Webb Building Conference Room

COMMITTEE REPORTS

Finance-

ACTION: Twila Hornbeck made a motion to pay project costs in the amount of \$96, 993.38. Gunther Williams seconded the motion. Six were in favor, motion carried.



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APPROVAL OF ALL REPORTS

ACTION: Jo Hardy made a motion to approve all reports as presented. Paula Calcaterra seconded the motion. Six were in favor, motion carried.

JUNE 27, 2017 AGENDA

Swearing in ceremony
Election of Officers

ACTION: Paula Calcaterra made a motion to amend the agenda to add an Executive Session. Jo Hardy seconded the motion. Six were in favor, motion carried.

EXECUTIVE SESSION

ACTION: Paula Calcaterra made a motion to go into Executive Session per Idaho Code 74-206 (f) for a settlement agreement at 2:00pm. Jo Hardy seconded the motion. Six were in favor, motion carried.

The Board came out of Executive Session at 2:50pm.

ACTION: Steve Didier made a motion to have the attorney draft a complaint ready to review at the June 27, 2017 Board meeting. Paula Calcaterra seconded the motion. Six were in favor, motion carried.

There being no further business, the regular meeting adjourned at 2:55pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday June 27, 2017 at 12:30pm at the Soltman Center.

Al Bolden; Syringa Hospital & Clinics Board of Trustee Chairman