



**BOARD OF TRUSTEE MEETING MINUTES
May 26, 2020**

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Leta Strauss; Board Chair. It was noted that a quorum was present and that due notice had been sent, including opportunity for the public to connect to meeting via Zoom. Other members in attendance were:

BOARD MEMBERS

Leta Strauss
Jerry Zumalt
Jim May
Gunther Williams
Barbara Essen
Laura Smith
Jane Carlson

HOSPITAL EMPLOYEES

Abner King
Dina Cervantes
Betty Watson
Alex Frei- zoom
Bill Spencer- zoom
Kristi Brooks- zoom
Darla Whitley- zoom
Carri Forsman- zoom
Dana Greig- zoom
Lauren Wilson- zoom
Michelle Schaeffer- zoom
Liz Marek- zoom

CHIEF MEDICAL OFFICER

Matt Told, DO

GUESTS

Lorie Palmer- via Zoom

CHANGES TO THE AGENDA

None

CONFLICT OF INTEREST

Jim May will excuse himself from the Executive Session discussion regarding the potential property purchase.

PUBLIC COMMENTS

There were no public comments.

DEPARTMENT PRESENTATION

Carri Forsman and Liz Marek did a presentation on the Utilization Review department.



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UNFINISHED BUSINESS

Board Communication Plan- the plan was presented for further review and approval. Additional questions and suggestions were offered. It was recommended that the approved plan be on the Board agenda on a quarterly basis, and a working tool for the Board. Changes will be submitted to Dana Greig to incorporate.

ACTION: Jerry Zumalt made a motion to accept and approve the Board Communication Plan with the edits as discussed today. Jim May seconded the motion. All were in favor, motion carried.

Surgical Services Plan- Abner gave an update on a reference check call for RPG he, Betty and Alex did with Platte County Memorial Hospital in Wheatland, WY, a Banner Health facility. Abner has a follow up call with RPG tomorrow. He discussed other surgical options. He asked Board opinion on the idea of forming a joint venture to share in the costs for surgical services. Dr. Told was in full support of having a surgical program and in favor of a joint venture if SHC is in the driver's seat. After much discussion, it was the consensus of the Board to recommend that Abner get information on a joint venture model, and they gave Abner consent to continue evaluating RPG.

NEW BUSINESS

Pandemic finances- Betty discussed some changes since the finance report was submitted. She received some guidance on the Paycheck Protection Program and felt we will come close to if not fully spending the total to meet the guidelines to not have to pay back the loan. She explained that starting in August all Medicare payments will be withheld until the loan is paid back from the Medicare accelerated payment. There is however, some movement in congress to change the guidelines. Last week, the hospital received another HHS stimulus distribution of \$99,000. So far we have received about \$3.9 million from stimulus money that has to be used for COVID related expenses or lost revenue.

Organization Goal Report / Strategic Plan Dashboard- Abner reported last week the Leadership Team agreed to distribute the Employee Engagement survey June 1. Leta mentioned her main concern is with patient satisfaction. Michelle commented that the verbatim comments don't match the scores so the main focus for the clinic is to look at how to raise the number of returned surveys. Abner added that the hospital has engaged the help of Brian Lee, HCAHPS Senior Leader for manager training in an effort to increase the employee engagement scores. Brian will be onsite for two days in October. SHC is meeting the total harm goal. Michelle asked the Board to help with improving patient satisfaction.

CONSENT AGENDA

ACTION: Gunther Williams made a motion to approve the consent agenda as presented. Jim May seconded the motion. All were in favor, motion carried.



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PATIENT SAFETY STORY

Lauren discussed an inpatient stay with a potential known medication allergy.

COMMITTEE REPORTS

Medical Staff- Dr. Told reported a locum Nurse Practitioner has been contracted to help during the summer and will be starting June 1.

Leta asked about the status of the Psychologist that Dr. Told and Abner spoke with. Dr. Told said he was invited for an onsite visit.

Finance- Betty pointed out two things 1) salaries to net patient revenue were 108% due to labor costs being higher than the net patient revenue, and 2) days cash on hand at 160.6 due to stimulus money.

Quality Patient & Safety- Abner, Lauren, Jim and Barbara were the only attendees at the May 19 meeting because the main focus was on narrowing down specifics because Jim's concern was to not waste staff's time. Staff will be invited as needed. Barbara discussed her thoughts on the meeting. Abner liked the new meeting structure.

APPROVAL OF ALL COMMITTEE REPORTS

ACTION: Gunther Williams made a motion to approve all committee reports submitted. Laura Smith seconded the motion. All were in favor, motion carried.

AGENDA FOR JUNE MEETING

- Other opportunities / more generative discussion
- Board Retreat plan
- COVID testing in house
- Committee meetings & membership

Jim recused himself from discussing the potential property purchase and left the meeting. Jane found that FEMA had a map and the building is in the flood plain. She said that the relator suggested clarifying with our attorney that the first right of refusal is firm. Abner confirmed there is a first right of refusal in our current lease. It gives us 30 days to consider and make a decision on the purchase. Jane suggested having a constructional inspection with heating and electricity to see what expenses we would incur in the future. One issue is with the HVAC system. Jerry spoke about the flood plain. He said Stites and Kooskia received a \$500,000 grant to address the issue. Leta expressed concern with considering the property purchase due to the hospital's finances. Abner discussed the potential for a donation from an estate and assistance from the Foundation. Betty discussed the history of what the hospital has paid towards building improvements.



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EXECUTIVE SESSION

ACTION: Gunther Williams made a motion to go into Executive Session per Idaho Code 74-206 (c) potential property purchase at 4:24pm.

The Board came out of Executive Session at 5:05pm.

ACTION: Jerry Zumalt made a motion to pursue a purchase of the Kooskia Clinic property as discussed in Executive Session. Laura Smith seconded the motion. All were in favor, motion carried.

ADJOURN

There being no further business, the regular meeting adjourned at 5:07pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday June 23, 2020 at 12:30pm at the Soltman Center.

TIME ALLOTMENT

Fiduciary:

Strategic:

Generative:

Gunther Williams; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer