



BOARD OF TRUSTEE MEETING MINUTES
May 28, 2019

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:32pm by Leta Strauss; Board Chair. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Leta Strauss
Jerry Zumalt
Steve Didier
Jim May
Jane Carlson
Al Bolden

HOSPITAL EMPLOYEES

Abner King
Betty Watson
Dina Cervantes
Lauren Wilson
Alex Frei
Bill Spencer
Michelle Schaeffer
Dana Greig
Kristi Brooks

ABSENT

Gunther Williams- excused

CHIEF MEDICAL OFFICER

Matt Told, DO

GUEST

Laura Smith
Barbara Essen

CHANGES TO THE AGENDA

Hospice advisory board report

CONFLICT OF INTEREST

No conflict of interest noted.

PUBLIC COMMENTS

There were no public comments.

GENERATIVE DISCUSSION

Value-Based Care strategies- Abner said there are three opportunities 1) Blue Cross of Idaho QHP with the Clearwater Provider Network 2) Idaho Medicaid is moving forward with a value based payment model for the majority of Medicaid patients, and 3) the Idaho Hospital Association (IHA) is working with Caravan Health on a state wide rural accountable care organization.



**BOARD OF TRUSTEE MEETING MINUTES
May 28, 2019**

Abner offered to bring in someone to speak about accountable care organization (ACO). The downside with not signing up with a network right now is that staff isn't getting the needed training. Dr. Told felt SHC is moving in the right direction and value based care is the way patients should be cared for.

Culture of Safety- hand outs were included in the Board packet. Lauren explained the "Just Culture" process for patient safety. There are algorithms in place to assess the appropriate response when mistakes and errors are made.

CONSENT AGENDA

Jane asked for clarification on what it meant by "timeliness of messaging" with the recent Lean project. Michelle explained what initiated the project that stemmed from patient feedback. Abner offered to bring more information on Lean to the Board.

Michelle was asked to talk about the MOUD grant study, that if awarded will fund approximately \$20,000. She, Kristi and Dr. Griffis will be sitting on the call to hear more about the readiness assessment.

Abner gave an update on the score card for the Organizational Goal Report. He discussed the adjusted scores with Press Ganey.

ACTION: Jerry Zumalt made a motion to approve the consent agenda. Al Bolden seconded the motion. All were in favor, motion carried.

QUALITY / PATIENT SAFETY STORY

Lauren discussed an incident with an ER patient related to vaccines.

COMMITTEE REPORTS

Medical Staff- Dr. Told reported the providers had training by BCI showing how insurance companies translate what the provider's document.

Ethics- Jane reported the committee reviewed a real ethical issue. She explained that some people make a choice to stay in rural areas when there is a lack of resources and this case left the physician in a venerable position because the patient refused to be transferred to a larger facility for needed care.

Hospice Advisory Board- Jane reported from the May 22 meeting. There were 40 patients admitted in a six month time frame, and the service area was discussed. She reviewed the total number of volunteer hours. Hospice is working on three PI projects. Jim felt passionate about covering service areas within the whole district. Abner suggested having Dana keep this in mind for a town hall meeting topic.



**BOARD OF TRUSTEE MEETING MINUTES
May 28, 2019**

Quality & Patient Safety- Steve reported the committee has expanded their role, and asked Lauren to review the committee reporting structure. She also gave a report from the May 21 meeting.

Finance- Betty gave a financial report. She highlighted clinic visits were up and above budget, we had a positive operating margin and AR days are down. The other thing to note was the increased Medicaid percentage due to four Medicaid OB deliveries in the month. The month ended with a positive net income of \$55,000. Betty was asked to discuss the recommended changes from the committee on the trended income statement regarding adjusting the budget as needed. Michelle gave an update on VA care in the clinic. Betty said this year a special Board meeting will be held to review the proposed FY20 budget. She discussed the outcome of a FY17 desk audit from Medicare prepared by a new contracted auditor that may result in a \$350,000 pay back because they are disallowing call pay for ER and CRNA's. We are working with our cost report preparer, DZA, to challenge the desk audit and appeal it if necessary.

APPROVAL OF ALL COMMITTEE REPORTS

ACTION: Al Bolden made a motion to approve all committee reports submitted. Steve Didier seconded the motion. All were in favor, motion carried.

UNFINISHED BUSINESS

CEO Evaluation- Leta said the evaluation will stay the same. Abner commented that some questions may come off the Medical Staff portion if they feel they are not applicable.

New Board Member Orientation- Leta asked for feedback on what should be included in the orientation. The Idaho Statutes reference will be given, and it was recommended to assign a mentor. Leta and Jerry will work together on establishing an orientation schedule.

NEW BUSINESS

Strategic Plan update- Abner gave an overview of the progress from the current strategic plan initiatives. Discussion was held on the cost and annual fees for Stroke, and STEMI certifications. Alex said having the certifications forces accountability. He is comfortable with the TSE reporting and maintaining the certification for trauma.

Guest editorials- Leta reached out to the Free Press in an effort to have them highlight all the boards that people in the community serve on but was told that the Syringa Board should submit something for the paper. She asked the Board for their thoughts. Laura offered to write the editorials as she has the experience.

Board Self-Evaluation- Dina sent this out to the Board and has received a few back. The results will be reviewed at the July Board Retreat.



**BOARD OF TRUSTEE MEETING MINUTES
May 28, 2019**

EMTALA Policy- presented with no changes for annual Board review and approved. It was suggested to add the Elk City Clinic and remove the VA clinic screening.

ACTION: Al Bolden made a motion to approve the EMTALA Policy as amended. Jim May seconded the motion. All were in favor, motion carried.

Overview of the Idaho Statues- Steve showed an example of a binder that all Board members will be getting with relevant Idaho Statue information for reference.

Employee engagement survey update- the results of the survey was presented at the last Board meeting. Abner reviewed the action plan focusing on three of the questions. He said the results and action plan were shared with employees at the all employee meeting. The Board supports employee engagement and recognizes they need to increase their presence on campus. Abner suggested that the Board submit their support in the Buzz. Other suggestions were offered for the Board to show their support to the employees.

July Board retreat- the plan is to have a retreat early on with new Board members. Tentative dates July 10th and 11th or July 17th - 18th . Dina will contact the Spirit Center to get their availability.

AGENDA ITEMS FOR JUNE MEETING

- Swearing in new Board members
- Report on Western Regional Trustee Symposium
- Confidentiality Statement
- Conflict of Interest
- New Board member orientation
- Board Retreat details
- Determine date and meeting time for Board meetings

MEETING DEBRIEF

- Appreciate Dr. Told's extra input
- Conversation was relevant and to the point
- Open to discussions during the meeting

PARKING LOT ITEMS

- Develop Board policies one 1) decision making 2) difficult discussions
- Develop a resolution for Board policy for transparency and Just Culture
- Hospice coverage area
- Lean process education



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EXECUTIVE SESSION

ACTION: Steve Didier made a motion to go into Executive Session per Idaho Code 74-206 (a) at 4:08 for personnel. Jerry Zumalt seconded the motion. All were in favor, motion carried.

Dr. Told presented two credentialing files for Board review / approval as recommended by the Medical Executive Committee;

Edward MacInerney, MD- reappointment to Courtesy Medical Staff
Jill Lane, OD- reappointment to Courtesy Medical Staff

Steve Didier made a motion to go out of Executive Session at 4:11pm.

ACTION: Jim May made a motion to approve Edward MacInerney; MD and Jill Lane, OD for reappointment to Courtesy Medical Staff as presented and recommended by the Medical Executive Committee. Steve Didier seconded the motion. All were in favor, motion carried.

ADJOURN

There being no further business, the regular meeting adjourned at 4:12pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday June 25, 2019 at 12:30pm at the Soltman Center.

TIME ALLOTMENT

Fiduciary: 102 minutes (56%)
Strategic: 42 minutes (23%)
Generative: 37 minutes (21%)

Gunther Williams; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer