



**BOARD OF TRUSTEE MEETING MINUTES
October 23, 2018**

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Al Bolden; Chairman. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Al Bolden
Steve Didier
Leta Strauss
Jerry Zumalt
Gunther Williams
Jim May
Jane Carlson

HOSPITAL EMPLOYEES

Abner King
Betty Watson
Dina Cervantes
Katy Eimers
Darla Whitley
Bill Spencer
Kristi Brooks
Alex Frei
Carri Forsman
Jennifer Simler
Dana Greig

CHIEF MEDICAL OFFICER

Matt Told, DO

GUEST

Lorie Palmer

CONFLICT OF INTEREST

No conflict of interest noted.

PUBLIC COMMENTS

There were no public comments.

ACTION: Jerry Zumalt made a motion to amend the agenda to move the Town Hall meeting discussion to the top of the agenda. Steve Didier seconded the motion. All were in favor, motion carried.

Dana discussed the plan for the town hall meeting to be held at the Veteran Community Outreach Center November 13. Leta asked if there were plans to go outside of community. Dana said no plans at this time.

DEPARTMENT PRESENTATION

Jennifer Simler, Dietary Manager gave a presentation on the dietary department.



**BOARD OF TRUSTEE MEETING MINUTES
October 23, 2018**

CONSENT AGENDA

Review / approve the consent agenda as submitted.

Abner made a correction to his written report stating Gunther wasn't able to make the KH Board meeting due to a scheduling conflict. Abner, Leta and Steve attended.

Jane noted the date of the next Compliance meeting should be Dec. 3rd.

Steve asked for a report on leadership rounding. Abner stated he, Katy, Michelle and Darla rounded on the Materials Management department on Oct. 18. The leadership group found out that not all staff is able to use workplace requisition to order supplies because of limited licenses.

Jane gave kudos to all that were involved with the Idaho Forest Group Health Fair. Katy discussed some plans for next year's community health fair the hospital puts on to include offering flu vaccines. In addition, the traveling flu clinic has been very successful.

Leta asked for clarification in the Director of Quality report regarding the change in national standard of care. Abner explained that hospital surveyors have historically held hospitals accountable to the "local" or "community" standard of care during an inspection. This level of accountability is now shifting towards national standards.

Bill reported the flood damage in the clinic may be more significant than previously reported but he doesn't have a final decision yet from the inspector.

ACTION: Steve Didier made a motion to approve the consent agenda. Jerry Zumalt seconded the motion. All were in favor, motion carried.

COMMITTEE REPORTS

Governance Committee- minutes of the September 6 meeting were included in the Board packet. Steve reported 1) the committee will be reviewing the Bylaws 2) will recommend to the Board (action item today) to remove the marketing component from the community relations committee because marketing is an operational function outside the scope of the Board 3) the committee reviewed charters that were submitted to the Board, recognizing they were not all formatted the same 4) the committee will be developing the CEO evaluation with the assistance of Jeremy Evans from Kootenai 5) discussed methods to involve community members as a tool to recruitment new Board members, and does the Board want to appoint two additional Board members 6) will be looking at the components of the Strategic Planning Committee to see if they can be delegated to other committees.

ACTION: Steve Didier made a motion to formerly remove the marketing component from the community relations Board committee. Jerry Zumalt seconded the motion. All were in favor, motion carried.



**BOARD OF TRUSTEE MEETING MINUTES
October 23, 2018**

Kristi gave a report on the Foundation. Discussion was held on educating the community on the hospitals finances.

Betty gave a financial report on year to date results.

ACTION: Gunther Williams made a motion to approve all reports as submitted. Jim May seconded the motion. All were in favor, motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

Quarterly Strategic Plan- Abner gave a quarterly update. A copy of the strategic plan was included in the Board packet.

Organizational goals- Abner gave an update on the 2019 established goals.

ACTION: Jerry Zumalt made a motion to approve the 2019 goals and weights as presented and articulated. Gunther Williams seconded the motion. All were in favor, motion carried.

Kootenai Health (KH) Board meeting report- Steve liked that KH starts their meetings with a patient safety story. Leta felt welcomed. She was impressed to hear that when they form a task force they set objectives, and they focus on quality and safety. The biggest thing that stood out to her was their position of growth and they came to the meeting with positivity and high energy.

CAH Summit report- discussion tabled until next meeting.

IHA Convention report- discussion tabled until next month.

Influenza Policy- Abner gave a summary report of the approved policy.

GENERAL DISCUSSION

No discussion items.



BOARD OF TRUSTEE MEETING MINUTES

October 23, 2018

AGENDA FOR NOVEMBER 27, 2018 MEETING

1. IHA convention report
2. Financial review
3. CAH Summit report

ACTION: Steve Didier made a motion to go into Executive Session per Idaho Code 74-206 (a) for personnel at 3:36pm.

Jane Carlson made a motion to go out of executive session at 3:57. Leta Strauss seconded. All were in favor, motion carried.

Discussed a personnel decision.

Credentialing files for Board review / approval were presented as recommended by the Medical Executive Committee.

ACTION: Steve Didier made a motion to approve the reappointment to Daniel Griffis; MD to Active Medical Staff. Jerry Zumalt seconded the motion. All were in favor, motion carried

ACTION: Steve Didier made a motion to approve the reappointment to Carlan Wilson; CRNA to Allied Health Staff. Gunther Williams seconded the motion. All were in favor, motion carried.

ACTION: Steve Didier made a motion to approve the reappointment to Andrew Jones; DO, Kevin Kavanaugh; MD, and Cory Brown; DPM to Courtesy Medical Staff. Jerry Zumalt seconded the motion. All were in favor, motion carried.

Leta Strauss officially takes over as Board Chair and Jerry Zumalt as Vice Chair until next Board elections in September of 2020.

ADJOURN

There being no further business, the regular meeting adjourned at 4:00pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday November 27, 2018 at 12:30pm at the Soltman Center.

Gunther Williams; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer