CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30 p.m. by Dave Green, Chairman. It was noted that a quorum was present and that due notice had been sent. Present were:

**BOARD MEMBERS**
- Dave Green
- Twila Hornbeck
- Richard Tucker
- Al Bolden
- Ben Paul
- Connie McLean
- Dr. Mickey Nelson

**HOSPITAL EMPLOYEES**
- Joe Cladouhos
- Betty Watson
- Darla Whitley
- Katy Eimers
- Michelle Schaeffer
- Lauren Wilson
- Cindy Daly
- Dina Cervantes
- Yvonne Hoiland
- Dana Groom

**ABSENT**
- None

**CHIEF OF MEDICAL STAFF**
- Danny Griffis, MD - absent

**APPROVAL OF BOARD MINUTES**

Minutes of the September 4, 2014 Syringa Hospital & Clinics Board of Trustees special meeting were submitted for approval.

**ACTION:** A motion was made, seconded, and carried by the Syringa Hospital & Clinics Board of Trustees to approve the September 4, 2014 Syringa Hospital & Clinics Board special meeting minutes as mailed.

Minutes of the September 22, 2014 Syringa Hospital & Clinics Board of Trustees meeting were submitted for approval.

**ACTION:** A motion was made, seconded, and carried by the Syringa Hospital & Clinics Board of Trustees to approve the September 22, 2014 Syringa Hospital & Clinics Board meeting minutes as mailed.
ADMINISTRATIVE REPORTS AND QUESTIONS

Dave inquired if the nursing staff would recognize Ebola if a patient presented. Cindy stated no because the symptoms are common ones. She discussed a policy that will be developed for isolating patients. Stronger protective equipment (gloves, masks, etc) have been purchased. Lauren clarified that patients are questioned about their travels, etc. and an alert will pop up in Cerner as what precautions to take. Dave asked if the procedure for screening patients was new. Yes, Cerner was quick to implement this. Dave felt it was good information to put in the paper.

Dave inquired if the newly hired ER and OB/Med surg nurses are new grads. No.

Betty discussed the financial report and answered questions on the EHR reimbursement for FY11. She and Darla are working on the MU Medicaid year 3 reimbursement. She is in the process of finishing some of the year end processes and working through the audit.

Twila questioned the back ground check of a former employee. Katy discussed the process for reference checks based on the advice of our hospital’s attorney. Twila asked that Katy follow up with this employees personnel file. Dave asked if there was a tiered process from evaluation to hiring. Joe explained that it’s a team approach for interviewing and Sr. Leaders don’t review the decisions of the hiring manager.

Finance-

ACTION: A motion was made, seconded, and carried by the Syringa Hospital & Clinics Board of Trustees to move $33,415.25 from the Webb funds to the hospital for fees associated with the remodel project.

Joe encouraged Board attendance at the Nov. 4th Time Sensitive Emergencies meeting at St. Joe’s. A trauma surgeon from St. Al’s will be leading the meeting.

Friday Nov. 7th - Board brunch at 10:30am in the NWA for former and current Board members. An ad was placed in several newspapers.

Joe reported the joint Board meeting with SMH/CVH for Nov. 11th has been cancelled per an email from Pat Branco.

Joe reported Cody Wilkinson; former SHC employee is working on his MHA and will be working on several projects at SHC to gain experience, and at no cost to us.
MEDICAL STAFF REPORT

The Medical Executive Committee reviewed and approved the credentialing files for the following providers; Wayne Hollopeter; MD- re-appointment to Active Medical Staff, David Spencer; MD- re-appointment to Courtesy Medical Staff, Andrew Jones; DO- re-appointment to Courtesy Medical Staff and Beth Monsebroten; FNP- additional privileges for Battlefield Acupuncture.

Michelle explained that Battlefield Acupuncture is mainly used as a way to relieve pain. The VA sponsored the course Beth took.

**ACTION:** A motion was made, seconded, and carried by the Syringa Hospital & Clinics Board of Trustees to approve the credentialing files as presented and recommended by the SHC Medical Executive Committee.

QUARTERLY REPORT

Clinics- Michelle reported in the last quarter we had a total of 24 patients leaving the clinic and 90 new patients. Michelle discussed the breakdown of each.

MU 2 metrics- distributed.

Provider gross revenue charges- included in the Board packet.

ETHICS COMMITTEE POLICY

The policy was revised as presented and will be brought back next month for Board approval.

SHC AUXILIARY THRIFT SHOP MOU

The MOU was included in the Board packet. Joe discussed the evolution of the Auxiliary to the “Syringa Auxiliary Thrift Shop Committee”.

Joe reported the Festival of Trees venue will be different this year. To be announced at a later time.
**SJRMC HELIPAD FUNDING**

Joe reported the engineering study quote from Riedesel was modified, and a second quote came in significantly higher. He notified the Board that on Oct. 15th at the Medical Executive Committee meeting, Dominic Pomponio from Life Flight was present and confirmed that the time savings would be twenty minutes. Joe said the Medical Staff made a motion to support the helipad and to obtain an engineering study. Cindy stated Dominic’s estimates were based on reviewing ten transfers. Ben commented that he got the impression the City Council was against the helipad and felt the Board should proceed with applying for the conditional use permit before proceeding with the engineering study. Dave discussed the cost and process for the study in preparation for the conditional use permit. Joe felt it was important to have the study to address a number of questions that have been asked. SJRMC has offered to pay for part of it. Dr. Nelson asked if the engineering study would address all of the issues. Joe stated yes and the engineer address the Planning & Zoning Committee and City Council.

**ACTION:** A motion was made, seconded, and carried by the Syringa Hospital & Clinics Board of Trustees to proceed with the engineering study, not to exceed $5,000 up to the time the City Council meets. All in favor- Al, Ben, Mickey, Dave, Dick and Connie. Opposed- Twila.

The Board accepted the offer to have SJRMC pay $2,500 towards the engineering study. Dave said because of the difference in opinions within the public he would like to promote marketing of the project so the community is well informed.

**GRANT RESPONSE FOR SMH MOA**

Joe reported SHC will be participating with SMH/CVH on a grant for a community project for patients with chronic diseases.

**TOPIC FOR THE BUZZ**

Helipad plan

**2014 CALENDAR**

Nov. 7th - Board brunch
Nov. 12th- Medical Staff- Ben
Nov. 24th- Board meeting
COMMITTEE MEETING REPORTS

No report

APPROVAL OF ALL REPORTS

ACTION: A motion was made, seconded, and carried by the Syringa Hospital & Clinics Board of Trustees to approve all reports as submitted.

AGENDA ITEMS FOR THE NOVEMBER 24, 2014 BOARD MEETING

- Board Education- Utilization Review
- Helipad plan status
- Pricing transparency
- Festival of Trees venue update
- Kooskia Clinic update

LEADERSHIP TRAINING & SWANK DEMO

Katy did a presentation on the new training series. The training is mandatory for all management and is offered three different times each month to allow accommodations of schedules. Katy showed one of the training modules.

Katy demonstrated the Swank training site. This is an online data bank of classes for all staff.

GENERAL DISCUSSION

Dave felt it was important for the Board to focus on the hospitals financial stability. Joe said he is much more comfortable with the FY15 budget based on discontinuing orthopaedic surgery. Ben commented that the IHA convention focused a lot on tele-medicine and would like to explore this more. Joe stated we have e-ICU from St. Luke’s but there are other areas we can look at. Cindy will be including tele-medicine responsibility in the ER Manager job description.

Dave felt another area that needs Board attention is funding the remodel. Joe said this will be the primary focus for the Foundation to get grants, and discussed potential grants that we have been successful in the past.

Affiliation- continued discussions in the future.
Dave expressed concern with the ongoing nursing issue. He said the hospital continues to lose nursing staff, the fall rate is up and medication errors. Twila commented that nurse staffing compared to the patient census should allow for more patient checks and explaining the patients medications to them. Joe referred to the patient satisfaction scores that are very good. Joe discussed the barriers for circulator and scrub call and clarified the communities’ perception of the nursing staff isn’t accurate. He said the leadership in nursing is going to be shared among- ER, OPD, OB and OR. Dave asked if the clinical nurse council is still active. Yes.

Dick inquired on the status of the Kooskia Clinic expansion. He discussed a potential hazard with the lighting and asked about the additional parking spaces that were listed in the proposal. Joe will meet with Michelle and Bill and will report back at the November Board meeting.

Twila made a motion to ask Dr. Nelson to resign from the Board for non attendance. Al seconded the motion. Discussion was held suggesting that the Board give him more time based on the Board Chair’s conversation with him. Al suggested amending the motion to ask for Dr. Nelson’s resignation or a firm commitment to attend the meetings, including his assigned committee meetings. Twila seconded the amended motion. All in favor- Twila, Ben, Al. Opposed- Connie. Abstained- Dick.

There being no further business, the regular meeting adjourned at 4:05pm. The next Syringa Hospital & Clinics Board of Trustees meeting will be held Monday November 24, 2014 at 12:30pm at the Soltman Center.

Twila Hornbeck; Syringa Hospital & Clinics Board of Trustee Secretary