



**BOARD OF TRUSTEE MEETING MINUTES**  
**September 24, 2019**

**CALL TO ORDER**

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Leta Strauss; Board Chair. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

**BOARD MEMBERS**

Leta Strauss  
Jerry Zumalt  
Jim May  
Barbara Essen  
Laura Smith

**ABSENT**

Jane Carlson  
Gunther Williams

**HOSPITAL EMPLOYEES**

Abner King  
Dina Cervantes  
Lauren Wilson  
Bill Spencer  
Darla Whitley  
Carri Forsman  
Katy Eimers  
Michelle Schaeffer  
Alex Frei  
Dana Greig  
Kristi Brooks

**CHIEF MEDICAL OFFICER**

Matt Told, DO

**GUESTS**

Chris Agree- community member  
Lorie Palmer- Idaho County Free Press

**CHANGES TO THE AGENDA**

No changes were made to the agenda.

**CONFLICT OF INTEREST**

No conflict of interest noted.

**PUBLIC COMMENTS**

No public comments



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**DEPARTMENT PRESENTATION**

Darla Whitley, Director of Health Informatics Technology (HIT) gave a presentation on the HIT department.

**UNFINISHED BUSINESS**

Town Hall meetings finalization- Dana has tentatively scheduled the Senior Center Oct. 24 at 7:00pm. There will be community outreach in White bird next month with the traveling flu shot clinic.

Joint Board “mix and mingle” with SHC, SMH & CVH Oct. 15 in Cottonwood at “Ce La Vie” at 5:00pm. Dina discussed the details.

Strategic Plan review- Gunther wasn’t present for the meeting so this will be tabled for next month. Abner said the strategic plan objectives are represented in the FY2020 organizational goals.

**NEW BUSINESS**

Veteran’s services- Leta was surprised to see on the Inland Northwest Network Report that the veteran population in Idaho County is 14% while the total population in the United States is 7%. Abner prepared a letter that he will be sending out to several agencies reaffirming Syringa’s commitment to our veterans.

Board resolution for Culture of Safety- Leta reminded the Board that culture of safety was discussed in prior Board meetings and the Board all agreed to show their support for a just culture. As a result, Leta prepared a resolution of support from the Board that was taken and reviewed at the Governance Committee and brought today for Board action. Abner will be sharing the resolution at the all staff meeting in November.

**ACTION: Jim May made a motion to approve the Resolution of Support for the Culture of Safety from the Board of Trustees. Barbara Essen seconded the motion. All were in favor, motion carried.**

FY2020 Organizational Goals- No action required today. Abner explained the new scoring method and how the scores were determined. Leta would like to see raw data on employee turnover.

**CONSENT AGENDA**

Organizational Goal Report- Abner reviewed the FY19 scores to date.

Abner spoke about the community needs assessment forum that will be held Oct. 2. There are two sessions, one during the day and an evening event that requires registration. Dina will provide the link for registration to the Board. The evening event will be a data walk and results of the assessment will be shared. Abner encouraged the Board to attend one meeting or the other.



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**ACTION: Laura Smith made a motion to approve the consent agenda. Jim May seconded the motion. All were in favor, motion carried.**

**QUALITY / PATIENT SAFETY**

Laura shared a positive experience her husband had with his care.

Lauren shared a story of a patient who was angry and blaming SHC for their illness, but after patience and investigating the cause by nursing and D/C Planning to help the patient see how they became in that situation the patient then understood and was grateful for the care.

**COMMITTEE REPORTS**

Compliance- Abner reported on behalf of Jane. He recalled the main thing that came out of the meeting was the attention brought to the cost for OB gifts. The cost was exceeding the allowance set forth by the Office of Inspector General (OIG) A task force was formed to look at the items included in the OB bag, etc. to bring the cost down. Lauren added that there was also discussion on costs for penetration testing (firewall security).

Medical Staff- Dr. Told reported that Dr. Kanwar is applying for a grant for infectious disease and has asked SHC for support. The providers discussed PHI with texting orders, and Dr. Matthews is the physician champion for the ACO.

Governance- Jerry reported the following was discussed at the September 12 meeting 1) CEO succession planning 2) Board handbook- Leta is drafting this as a reference for all Board members 3) new Board member orientation- what's been accomplished and what is outstanding. Abner has scheduled a meeting with Laura and Barbara to go over the KH management agreement. Jerry said the charters for Ethics, Finance, and Quality and Patient Safety were revised to include community member participation. The Board Communication Policy was included in the Board packet and presented for Board approval.

**ACTION: Jim May made a motion to approve the Board Communication Policy as presented. Barbara Essen seconded the motion. All were in favor.**

Finance- Abner gave a report on the August financials. He said the interim cost report was received that results in a approximately \$375,000 being paid back to Medicare. The ambulance had a record month of 75 ambulance transfers. Abner reported that we are seeing a positive cash flow from the 340B program.

**APPROVAL OF ALL COMMITTEE REPORTS**

**ACTION: Jim May made a motion to approve all committee reports submitted. Jerry Zumalt seconded the motion. All were in favor, motion carried.**



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**AGENDA ITEMS FOR OCTOBER MEETING**

- Governance Committee- approve committee charter revisions
- Second round of ORG goals
- IHA Convention report
- New community members for committees
- Joint Board Mix & Mingle discussion

**MEETING DEBRIEF**

A meeting evaluation form was included in the packet. Leta asked that the Board complete it and hand it in to Dina.

**EXECUTIVE SESSION**

**ACTION: Jerry Zumalt made a motion to go into Executive Session per Idaho Code 74-206 (c) for potential property purchase at 2:58pm.**

**ACTION: Jim May made a motion to go out of Executive Session at 3:18pm.**

There was no action taken.

**ADJOURN**

There being no further business, the regular meeting adjourned at 3:18pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday October 22, 2019 at 12:30pm at the Soltman Center.

**TIME ALLOTMENT**

Fiduciary: 95 minutes (45%)

Strategic: 62 minutes (29%)

Generative: 55 minutes (26%) (Board education)

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**Gunther Williams; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer**