



BOARD OF TRUSTEE MEETING MINUTES
September 25, 2018

CALL TO ORDER

The meeting of the Syringa Hospital & Clinics Board of Trustees was called to order at 12:30pm by Al Bolden; Chairman. It was noted that a quorum was present and that due notice had been sent. Other members in attendance were:

BOARD MEMBERS

Al Bolden
Steve Didier
Gunther Williams
Leta Strauss
Jerry Zumalt

ABSENT

Jim May- excused
Jane Carlson- excused

CHIEF MEDICAL OFFICER

Matt Told, DO

GUEST

Lorie Palmer

HOSPITAL EMPLOYEES

Abner King
Betty Watson
Dina Cervantes
Darla Whitley
Lauren Wilson
Alex Frei
Bill Spencer
Matt McPherson
Michelle Schaeffer
Katy Eimers
Carri Forsman
Dana Greig
Kristi Brooks

Amendment to the Board agenda- no Quality Committee report.

CONFLICT OF INTEREST

No conflict of interest noted.

PUBLIC COMMENTS

There were no public comments.

DEPARTMENT PRESENTATION

Matt McPherson, Radiology Manager gave a presentation on the radiology department.

CONSENT AGENDA

Leta asked for more information on the sleep study mentioned by Dr. Told in his report. Dr. Told elaborated.



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Michelle spoke about the “Leading Together” conference sponsored by HRET (Health Research and Educational Trust) that she and Dr. Told attended as part of the Hospital Improvement Innovation Network that Syringa participates in. Dr. Told and Michelle will present on adaptive leadership at a future Board meeting.

Leta asked about the data that SHC sends to the Cancer and Trauma Registry. Carri explained the data is used for statistics.

Abner discussed the status of the VA extension contract.

Bill discussed the time sensitive emergency program.

Jerry asked what the target was for the number of patients to be seen at the Elk City clinic. Michelle stated eight, which was seen at the last clinic day.

Review / approve the consent agenda as submitted.

ACTION: Gunther Williams made a motion to approve the consent agenda as amended. Steve Didier seconded the motion. All were in favor, motion carried.

COMMITTEE REPORTS

Governance (9/6) - Minutes of the meeting was distributed. Steve reported on the action findings.

Value-Based Strategic Planning (9/6) - Leta reported on the meeting. The next meeting will be held Oct. 19.

Compliance (9/18) - Minutes of the meeting was distributed. Steve said the meeting dates have changed to the first Monday quarterly to accommodate Dr. Campbell’s schedule. Steve referred to Lauren to discuss details of the Sept. 18 meeting.

Finance (9/21) - Betty reviewed the financial report for August.

ACTION: Jerry Zumalt made a motion to approve all reports as submitted. Gunther Williams seconded the motion. All were in favor, motion carried.



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UNFINISHED BUSINESS

Safety Rounding- Abner discussed the plan for leadership to round on each department starting Oct. 18. Two departments will be rounded on each Thursday.

NEW BUSINESS

Board officer transition discussion- the consensus of the Board was that the new officers will assume their positions at the end of the October meeting. Leta suggested that the Bylaws include when the transition happens. This can be a duty of the Governance Committee.

GENERAL DISCUSSION

Al mentioned that the public still doesn't seem to understand the 340 B program. It was suggested to address this at a town hall meeting. Dana Greig will come up with some possible dates and bring them to the October Board meeting for discussion.

AGENDA FOR OCTOBER 23, 2018 MEETING

1. Town Hall meeting dates / discussion topics
2. Organization goals
3. Quarterly Strategic Plan update
4. KH Board meeting report
5. CAH summit report
6. IHA Convention report
7. Flu task force report

MEETING DEBRIEF

Abner felt the future Board agendas should have more generative and strategic planning topics.

Carri reminded everyone about the community health fair Saturday Sept. 29 at the clinic.

Dana reported on the traveling flu clinic.

ADJOURN

There being no further business, the regular meeting adjourned at 2:30pm. The next regular Syringa Hospital & Clinics Board of Trustees meeting will be held Tuesday October 23, 2018 at 12:30pm at the Soltman Center.



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Leta Strauss; Syringa Hospital & Clinics Board of Trustee Secretary / Treasurer